

# AGENDA

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## **IRB New Board Member Training**

**RAB Conference Room 117**

**August 21, 2008**

**9:00 AM – 11:30 AM**

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- 9:00 – 9:05**      **Welcome Message & Introduction to the IRB Staff**  
Thomas Parks, Ph.D.  
VP for Research  
  
John Stillman, M.P.C., C.I.P.  
IRB Director
- 9:05 – 9:15**      **New Board Member Handbook & Touring the IRB Website**  
Lisa Rigtrup, B.S.  
IRB Senior Coordinator, Panel 4
- 9:15 – 9:30**      **ERICA Basics**  
Jack Hattaway, B.A.  
ERICA Systems Analyst
- 9:30 – 9:35**      **Research Administration Training Series (RATS)**  
Tony Onofrietti, M.S.  
Director of Research Education
- 9:35 – 9:45**      **New Board Member Information Sheets in ERICA**  
Ann Johnson, M.S.  
IRB Administrator
- 9:45 – 10:20**    **Completing A First-Rate Review: Your Responsibilities as an IRB Reviewer**  
Ingrid Nygaard, M.D.  
IRB Vice-Chair, Panel 4 Member
- 10:20 – 10:30**    **Break**
- 10:30 – 11:15**    **Criteria for Approval, Informed Consent, & Waivers**  
Ann Johnson, M.S.  
IRB Administrator
- 11:15 – 11:30**    **Before & After the Meeting: The Complete Review Process**  
Lisa Rigtrup, B.S.  
IRB Senior Coordinator, Panel 4
- 11:30**            **Closing Remarks**  
Gerald Treiman, M.D.  
IRB Chair  
  
John Stillman, M.P.C., C.I.P.  
IRB Director
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