

# AGENDA

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## **IRB New Board Member Training**

**RAB Conference Room 117**

**May 29, 2009**

**12:00 PM – 3:00 PM**

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- 12:00**            **Welcome Message & Introduction to the IRB Staff**  
Gerald Treiman, M.D.  
IRB Chair
- John Stillman, C.I.P.  
IRB Director
- 12:10 – 12:15**   **New Board Member Handbook & A Tour of the IRB Website**  
Lisa Rigtrup, B.S.  
IRB Administrator, Panels 1 & 3
- 12:15 – 12:30**   **ERICA Basics**  
Jack Hattaway, B.A.  
ERICA Systems Analyst
- 12:30 – 12:45**   **New Board Member Information Sheets in ERICA**  
Ann Johnson, M.P.H., C.I.P.  
IRB Administrator
- 12:45 – 1:30**    **Completing A First-Rate Review: Your Responsibilities as an IRB Reviewer**  
Dennis O'Rourke, Ph.D.  
IRB Co-Chair, Panel 1 Member
- 1:30 – 1:45**     **Break**
- 1:45 – 2:30**     **Criteria for Approval, Informed Consent, & Waivers**  
Ann Johnson, M.P.H., C.I.P.  
IRB Administrator
- 2:30 – 2:35**     **Research Administration Training Series**  
Tony Onofrietti, M.S., C.R.S.S.  
Director of Research Education
- 2:35 – 2:50**     **Hit the Ground Running: The Complete Review Process and Practical Tips from the IRB Staff**  
Lisa Rigtrup, B.S.  
IRB Administrator, Panels 1 & 3
- 2:50**            **AAHRPP Re-Accreditation**  
Ann Johnson, M.P.H., C.I.P.  
IRB Administrator
- Closing Remarks**  
John Stillman, C.I.P.  
IRB Director
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