

Approved by IRB executive committee: August 1, 2007
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AHHRPP Element I.3.M

POLICY

The University of Utah Human Research Protection Program provides information to the research community regarding the rights of a research participant as a volunteer. The IRB encourages and promotes community outreach efforts through feedback materials, surveys, and presentations on campus whenever possible.

PROCEDURES

1. Procedures for Maintaining Community Outreach Efforts Offered by the University of Utah IRB

The IRB provides resources for research participants, prospective participants, researchers and community.

- 1.1. The IRB staff maintains a section of the IRB web site entitled Participant Resources which includes, but is not limited to the following information:
 - Research Participant's Bill of Rights
 - Research Participant Brochure
 - Research Participant Survey
 - Contact information for the IRB for questions, complaints, concerns or for additional information concerning rights as a research participant
 - Contact information for someone independent of the IRB to obtain answers to questions, express concerns or to provide input regarding the Human Research Protection Program
 - IRB Customer Service SurveyThe IRB staff provides hard copies of any of the above materials as requested.
- 1.2. Investigators are provided with a link to the IRB Customer Service Survey in each approval letter sent through the ERICA system.
- 1.3. The IRB staff maintains a section of the IRB web site entitled Related Links which includes, but is not limited to links to web sites which provide information additional information the rights of research participants:
 - Office for Human Research Protections
 - Food and Drug Administration
 - Belmont Report
- 1.4. IRB members or staff conduct trainings or make presentations upon request regarding the rights of research participants.

2. Procedures for Improving Community Outreach Efforts Offered by the University of Utah IRB

The Vice President for Research, Associate Vice President for Research Integrity, IRB Director, or designee(s) will evaluate, make changes, and implement changes to the outreach program as needed. These individuals may consult with the Education

Director of the Office of the Vice President for Research Integrity, consider any complaints, concerns, suggestions, and other input from participants or others within the research community, and consider other departmental outreach efforts on University campus.

2.1. Periodic assessments of outreach efforts and the outreach program are done at least annually, and more frequently, if needed, as determined by the Vice President for Research, Associate Vice President for Research Integrity, IRB Director, or designee(s).