

**University Research Committee (URC)**  
**Part A**  
**Application for Faculty Fellow Award**  
**(Please submit ten copies of the application)**

The Faculty Fellow Awards are available to tenure track faculty in all disciplines to provide a semester of release time on full salary for scholarly pursuits of research or creative projects. \$7,500 will be awarded to the recipient's department to defer the costs of the awardee's release time. Release time can be taken no earlier than fall semester of the next academic year and must be taken within two years from the date of the award. Applicants may also apply for a Faculty Research and Creative Grant to carry out their research/creative agenda during their release time.

**Instructions:**

1. Part A is to be completed by the applicant and is due in the applicant's departmental office by **October 2** for an award during the next academic year.
2. Part B is to be completed by the department chair and college dean. Department chairs must forward the applications to their dean by **October 9**. Deans must forward the applications to the Vice President for Research office, 210 Park Building, by 5:00 p.m., **October 16**.
3. List of all academic leaves with a description/function of each leave.
4. Include a copy of your curriculum vita or biographical sketch, whichever is shorter, with the application.
5. If successful in your bid for a Faculty Fellow Award, you will be required to:
  - a. Submit a report to the URC within one year at the end of the award period.
  - b. Submit two copies of the creative work resulting from the award.
  - c. University of Utah policy will apply to all potentially patentable research. (See Policy and Procedures Manual 6-4).
6. Notification of award will be made in January.

Name of Applicant \_\_\_\_\_ Phone \_\_\_\_\_

Faculty Rank \_\_\_\_\_ Department \_\_\_\_\_

Campus Address \_\_\_\_\_ College \_\_\_\_\_

Department Chair (type name) \_\_\_\_\_

College Dean (type name) \_\_\_\_\_

Requested Semester of Released Time \_\_\_\_\_

Attach a precise statement of what you intend to accomplish during your award period. The statement must be limited to a one-page, single-spaced abstract and three, single-spaced, typed pages. It should explain how a free semester would be beneficial to you, your field, and to the University.

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_